

Lesson 27: Booking (Flights, Hotels and Events)

By Xandra

1. Dialogue

First, repeat after your tutor. Then, practice each role.

Naoki is organizing a party for his company. He is meeting with Scott, manager of the Nippondaria Hotel.

Naoki: My company is having a banquet for 250 people next month. Do you have a suitable venue?

Scott: Yes, sir. We do. The biggest room is about 500 square meters, with a capacity of 300 people. It is spacious and well-lit, and it has a nice view of Sugura Bay.

Naoki: What about food and drinks? What do you serve?

Scott: You can have your choice from our menu. We can also **cater to** special requests, if there are any.

Naoki: I see. We're going to need a sound system, a small stage, a projector and a screen, and maybe a podium too.

Scott: No problem, sir. We can even set up a karaoke system, if you want.

Naoki: That's a good suggestion. It seems you can provide everything we need for the banquet. That will save me a lot of headaches.

Scott: Would you like to see the banquet room?

Naoki: By all means.

2. Today's Phrase

First, repeat after your tutor. Then, make a few sentences using Today's phrase.

1. The nurses **catered to** my every need when I was in hospital.
2. The school **caters to** children with learning difficulties.
3. The charity event **catered to** impoverished and homeless people.

* **cater to [for] ~ / ~に必要な物を提供する、~の要求を満たす**

3. Your Task

You are organizing a three-day seminar for your company. You are talking to a reservations officer (=your tutor) at the seminar venue. Inform him/her of the space you require. Ask for the following information: how big the space is, the cost and the food. You should ask if they can provide a sound system, and if you can inspect the place.

4. Let's Talk

Talk about your experience in making a reservation for a restaurant or a party venue.

In Japan, do people often rent a venue for parties and other events? Explain your answer.

What are the important things to know when booking a venue?

5. Today's photo

Describe the photo in your words as precisely as possible.



Image courtesy of Apolonia / FreeDigitalPhotos.net